

## How to Upload File Attachments to a Case

Go to the PATH case you wish to upload media to.

Once the case is open click the **Upload Attachment(s)** button in the center of the case.

ROHAN CARPENTER  
Last Login: 08/07/2015 8:44 AM HST

Tripler Army Medical Center  
Pacific Asynchronous TeleHealth (PATH)

Home Page Submit Case / Search My Preferences Admin Home Manage Credentials Patient Administration Workload Administration Go to Case: go

Help

CASE 17364 Submitted: 07/24/2015 11:51 AM HST New Consultation

PATIENT INFORMATION	PROVIDER INFORMATION
Patient (Last, First): Test, Patienttest FMP/SSN: 66/854-56-9586 Pt DOB/Age: 07/07/2015 0yrs 0mo at time case submitted. Military Service: Navy	Provider: Rohan Carpenter Title / Department: System Administrator / Telehealth Organization: Tripler Army Medical Center Sub Region: US - Hawaii Region: Pacific

**CONSULTATION REQUEST**  
FROM: TRIPLER ARMY MEDICAL CENTER (US - HAWAII)  
TO: TRIPLER ARMY MEDICAL CENTER (US - HAWAII)  
[ADD A TITLE TO THIS CASE](#)

Date Submitted: 07/24/2015 11:51 AM HST  
History & Physical: 65 yo with chest pain  
Consult Question(s): **read echo please.**

ATTACHMENTS (DOCUMENTS, IMAGES, ETC) **UPLOAD ATTACHMENT(S)** SHOW/HIDE

Comments  
DISPLAY OPTIONS:  CLINICAL  ADMINISTRATIVE  PATIENT MOVEMENT  FORWARD  WORKLOAD

**Add New Comment** Work Load Credit Print Case (Consult & Clinical Notes)

Exit (Return to PATH Homepage) Share Case With Partners Remove From Case Create Patient Movement

Forward Case SARS Convert to Adult Case  
Close Case Deactivate Case

CASE 17364 Viewers GRAY GREEN-RECEIVING NOTIFICATIONS BLACK-NO NOTIFICATIONS See '?' for details.

HUB CLINICAL USERS SPOKE CLINICAL USERS

A pop-up window will appear, click the **upload files** button in that window.

Upload Media

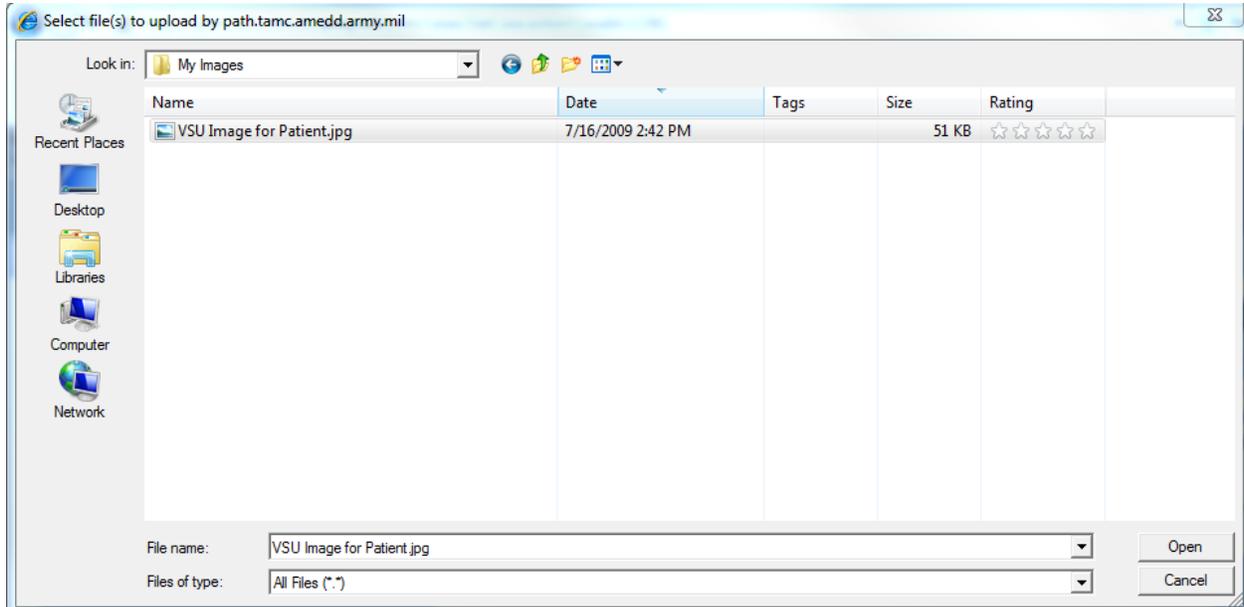
Browse... **upload files**

Close

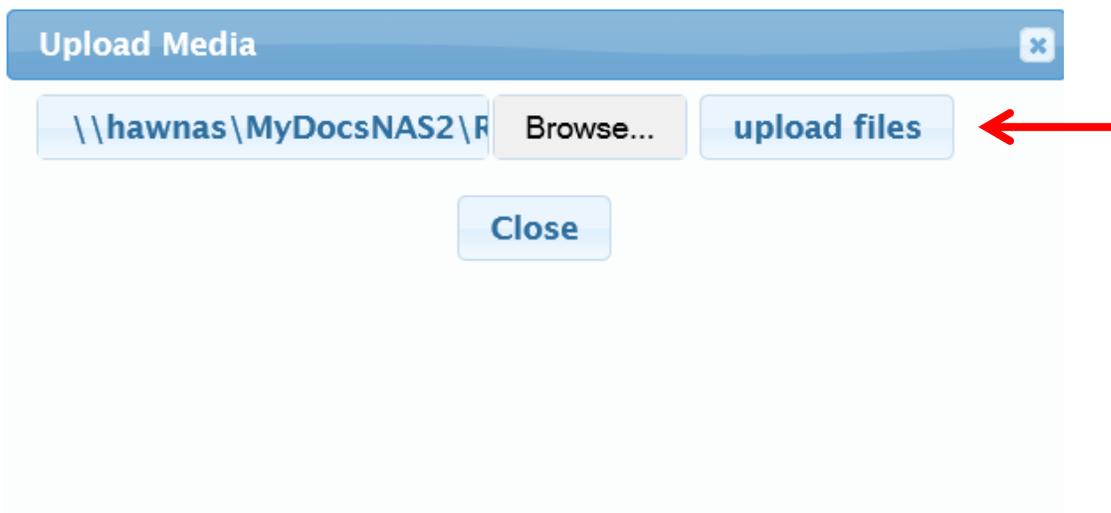
PATH Homepage) Share Case With Partners Remove From Case Create

Continue to the next page...

Now you may **Choose File to Upload**. Browse to the file you want to upload and select it, then click **Open** to select it.



Click the **upload files** to begin the file transfer.



Click **Close** to return to the case and complete the upload process. The media is now visible under the **Attachments (Documents, Images, etc)** section.